**PRJ566 Action Items & Tasks Report (Individual)**

**Date: 2020-06-05**

**Team Number: 5**

**Team Member Name: Jaehyun Joung**

**Project Name: Innovative food delivery service**

**Work completed this week by team member (be specific)**

**PID sections Business Case Diagram and explain about Business Case diagram**

**Work to complete next week by team member (be specific):**

**PID section Presentation and Stake holder part to prepare Week-10 deliverable.**

**What’s not going well for you and why:**

**My lecture time is totally different my members. Also, I send my document, I do not check yet to other members. Also, I need to prepare other courses project.**

**Suggestions/Issues:**

**Issue: My job in other courses happened at the same time.**

**Suggesting: I need to notice my situation through MS teams and Message application.**

**I need to take care more time management.**